APPLICATION FOR A VEHICLE IDENTIFICATION AND DATING OPINION ("FULL DATING")

This Application form is to be used to apply for a Vehicle Identification and Dating Opinion. Please read this information carefully before you fill in the Application form.

A Vehicle Identification and Dating Opinion is often referred to as 'Full Dating'. This service is only available to Members of the Veteran Car Club of Great Britain (VCC). Membership of the VCC must be continuous throughout the time that your Application for a Vehicle Identification and Dating Opinion is being considered. Failure to maintain your Membership may result in your Application being discontinued.

The Application for a Vehicle Identification and Dating Opinion must be made by the owner{s) of the vehicle (the Applicant). Applications from anyone other than the owner(s) will not be accepted. The Application is made to Veteran Car Company Limited (VCCL) using this form.

The full completion of this Application form, together with digital photographs of the vehicle in the form of high resolution jpeg or jpg files, and any other information as detailed in the Application form will be required prior to acceptance of this Application by VCCL. Incomplete Application forms will not be accepted.

Please write clearly. Any Application form which cannot be read will be returned to the Applicant and delay will be inevitable. Please make sure you include your current email address. Your email address will be used to contact you about your Application and failure to provide a correct email address will lead to delays in managing your Application. Failure to respond to emails or correspondence from the Dating Advisory Committee (DAC) may result in your Application being discontinued.

You may provide all your information digitally, either by email, or by post on a disc or memory stick. If you print your Application form or any other information, please print on one side of the paper only and do not laminate or bind the pages together. Please note that the photographs of the vehicle must be in digital form, see Section K.

The email address for all applications is hq@vccltd.co.uk and the postal address is Veteran Car Company Ltd, Jessamine Court, 15 High Street, Ashwell, Hertfordshire, SG7 5NL, UK.

The Application form, photographs/images and any additional information you provide will be retained by VCCL and will remain copyright of VCCL.

The Application Fee and Research Fee must be paid in full directly to Veteran Car Company Limited, together with the Brass Plate Fee (if required), and the Late fee (if applicable), at the time of application. The application will not be processed until the correct fees have been received. Please see the Schedule of fees in Section B of this Application form for full details.

If your Application is discontinued for any of the reasons described above, it goes into abeyance. This means that no further work is done on the Application, and that it cannot be re- opened for two years and then only after payment of a new dating fee applicable at the time.

© Veteran Car Company Limited, Jessamine Court, 15 High Street, Ashwell, Hertfordshire, SG7 5NL

Complimentary VCC Veteran Passports ("VP") or Veteran Passport Extensions ("VP Extension"):

A Complimentary VP or VP Extension may be issued whilst an Application for a Vehicle Identification and Dating Opinion by VCCL is in progress. A Complimentary VP or VP Extension will be considered for all Applications for Vehicle Identification and Dating Opinions where the date of manufacture claimed by the Applicant for the vehicle is before 1905.

For Applications received from the 1st January until the 31st July in any calendar year, a Complimentary VP or VP Extension will be considered for that calendar year. For Applications received between 1st June and 31st July in any calendar year, a Complimentary VP or VP Extension will only be considered for that calendar year, if an additional Late Fee is paid. Please see the Schedule of Fees of this Application form for full details. Otherwise, a Complimentary VP or VP Extension will be considered for the following calendar year. For Applications received between the 1st August and the 31st December in any calendar year, a Complimentary VP or VP Extension will only be considered for the following calendar year.

Where possible, a Complimentary VP or VP Extension will be determined by the 31st August each year, providing the appropriate fees have been paid. Not all Applications for a Complimentary VP or VP Extension are successful; about 1 in 5 are declined.

Once a VP or VP Extension has been considered and a VP or VP Extension has been issued, it will be reconsidered for an extension at the beginning of each subsequent calendar year whilst the Application for a Vehicle Identification and Dating Opinion by VCCL is still in progress. The granting of VCC VP Extensions may be dependent on a satisfactory inspection of the vehicle by the DAC.

Vehicle inspections:

During the process of providing a Vehicle Identification and Dating Opinion, please note that the vehicle must be inspected by at least two members or nominees of the DAC. The DAC inspect vehicles at designated inspection sites where they have access to a safe working environment with four post car lifts or ramps. If this is not possible, an alternative location may be considered, but this will cause delays with the Application and the Applicant agrees to bear the reasonable travelling and accommodation expenses incurred by the DAC inspectors, and to arrange a suitable inspection facility (to include a four post car lift or car ramp).

During the inspection, photographs will be taken, measurements will be made and non-destructive tests may be conducted. Additionally, you may be asked to dismantle part of the vehicle for the taking of photographs, measurements and/or non-destructive testing.

Data Protection Notice

The Veteran Car Company Ltd. is committed to:

- **Ensuring your data is held in a secure manner and only used for VCCL purposes.**
- **To never share your data with any third party.**
- **To allow you to withdraw your record at any time with immediate effect, by contacting HQ on 01462 742818 or hq@vccltd.co.uk**

Data the VCCL holds regarding members

The VCCL only collects data necessary to provide the membership services expected of it by its members, including the maintenance of membership records and publication and distribution of the club magazine, keeping members informed of news and VCCL activities, provision of membership lists, vehicle identification and dating services, maintenance of associated historical records, and the organisation and running of motoring and other events.

SECTION A – ABOUT THIS FULL DATING APPLICATION

For Office Use

…….
Reference Number

VCC ……..

Rec'd ……

Ack'd……

1. Name of Owner ……
2. Owner's VCC Membership Number ……
3. Correspondence Address including Post (Zip) Code ……
   ……
   ……
   ……
4. Email address ……
5. Telephone number ……

6. Has an Application for Vehicle Identification and Dating Opinion been made for this vehicle before?

   NO ☐ YES – please supply details ☐

7. Has an Application for a Veteran Passport for this vehicle been made before?

   NO ☐ YES – please supply details ☐

8. Vehicle Make/Makers Name
   ……
9. Year of Manufacture claimed for this vehicle ……
10. Model ……
11. Chassis or Car Number ……
12. Engine Number ……
13. Registration Number(s) ……. CURRENT ……. PREVIOUS

	CL	HB	AL	LCL
11. Chassis or Car Number	☐	☐	☐	☐
12. Engine Number	☐	☐	☐	☐
13. Registration Number(s)	☐	☐	☐	☐

14. Please indicate where you would prefer to bring your vehicle for inspection:

Yorkshire ☐ Bedfordshire ☐ Hampshire ☐ Do not mind ☐

SECTION B - SCHEDULE OF FEES FOR A VEHICLE IDENTIFICATION AND DATING OPINION (including a Complimentary VCC Veteran Passport or Passport Extension where applicable)

			Please ✓ Fees That Apply
Application Fee (for all vehicles)	Refundable	£115	✓
Plus Research Fee – for all vehicles completed before 1st January 1919	Non-refundable	£1000	✓
Plus Brass Dating Plate Fee payable if you require a Brass Dating Plate for the car (for all vehicles)	Refundable if the car is not dated	£125	☐
Plus Late Fee - for pre 1905 vehicles, for Applications received between 1st June and 31st July, if the Applicant wants the vehicle to be considered for a Complimentary VCC VP or VP Extension for the year of Application	Non-refundable	£230	☐

TOTAL FEE - ALL ✓ ITEMS £ ……...

To make card payments or Bank Transfer payments, please contact HQ on 01462 742818 hq@vccltd.co.uk

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SECTION C - LIST OF SUPPORTING DOCUMENTS SUBMITTED:

Please provide the following 4 items where possible and also list below details of all copies of documents and any other supporting evidence submitted. Where available please include copies of original registration documents, bill of sale, manufacturers or suppliers correspondence etc. Please attach a separate piece of paper if more lines are needed.

Supporting Documents Included with this Application ***Please only supply copies as they will be retained by VCCL.***	Please ✓ If Included with this Application
Rubbing of Engine Number (all locations)	☐
Rubbing of Chassis Number (all locations)	☐
Rubbing(s) of Identification Plate(s) (all locations)	☐
Rubbings of other identification plates or numbers or makings (e.g. Selden Plate, carburettor numbers, axle markings)	☐
	☐
	☐

SECTION D – EVIDENCE OF OWNERSHIP

How long have you owned the vehicle? ……..…….

Evidence of ownership of the vehicle is required with this Application, such as a copy of the current vehicle registration document (V5 in the UK):

Please state what evidence you have included: ..... .

SECTION E - GENERAL VEHICLE INFORMATION

1. Maker's HP (if known) ……..…...…

2. Model type ……..……

3. Chassis and/or car number ……..……..……

SECTION F - ENGINE DETAILS

1. Engine manufacturer ……..……..……

2. Engine number ……...

3. Cylinder bore *(actual measurement)* ……..…..…..…

4. Piston stroke *(actual measurement)* ……..……..

5. Number of cylinders ……..……..……..

6. Make, type and serial number of carburettor ……..……

7. Make, type and serial number of magneto (if fitted) ……..…..

SECTION G - TRANSMISSION DETAILS

1. Gearbox number *(if any)* ……..……...……

2. Maker's mark on gearbox ……..……..……..

3. Number of forward gears ……

4. Is reverse fitted? ……..

5. Is reverse controlled by separate lever? ……...……..

6. Front axle number or other markings ……..……

7. Rear axle number or other markings ...……..……..……

8. Rear axle gear ratio ……..……..……

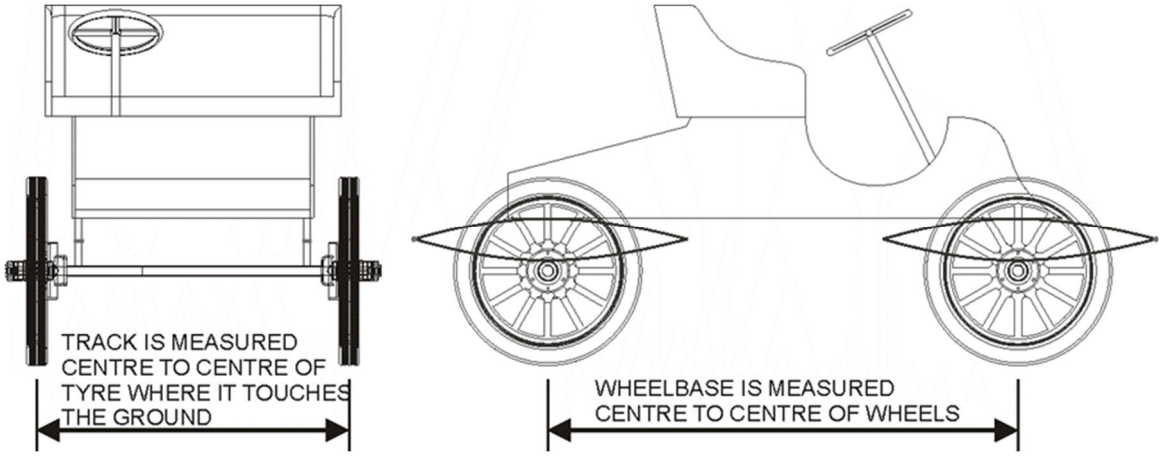
SECTION H - CHASSIS DETAILS

1. Chassis and/or car number, and location(s) .....

Is this number stamped on the chassis? ..... YES / NO

2. Type of chassis (tubular, channel steel, wood and flitch plate etc.)

……



3. Width of track *(actual measurement) (Front)* ..... *(Rear)* .....

4. Length of wheelbase *(actual measurement)* ……...

5. Tyre size *(Front)* ..... *(Rear)* ..... .

If solids please quote overall diameter of wheels *(Front)* ..... *(Rear)* …….……..…….

SECTION I - COACHWORK

1. Type of body ……

2. Coachbuilder ……

3. Is this the original body fitted to this vehicle when supplied new? ..... YES / NO

4. Body number and where located …….

Is it stamped on a plate attached to the body? ..... YES / NO

5. Please give full details of any maker's or coachbuilder's plates etc.

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SECTION J - SUPPLEMENTARY INFORMATION

Please complete the following questions with as much information as possible; an extra sheet of paper should be used if necessary.

1. Was the vehicle obtained in running order? …….. YES / NO

2. Date vehicle obtained ……

3. Is the vehicle roadworthy? ……..…….. YES / NO

4. Has the vehicle or any part of it been renovated, restored, replaced or reconstructed recently or in the past? ……..…. YES / NO

   If "YES" please provide details of the work with supporting photos if available.

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   ……

5. Are there any parts that are missing or not original to the vehicle? ……..…. YES / NO

   If "YES" please provide a list of the parts that are missing or replaced. Please state if contemporary parts, reproduction parts or parts not to the original specification have been fitted.

   ……..……

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   ……

   ……

6. Do all the major parts of the vehicle "belong together" or is it an assembly of parts from several sources? *Note the major parts are: engine, gearbox, chassis, front axle, rear axle, steering gear and controls, and cooling system* …….. YES / NO

   If "NO" please provide details of the major parts and their origins.

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   ……

7. The history of the vehicle is very important in determining the date of manufacture. Please provide details of the history of the vehicle together with a list of previous owners and their dates of ownership. Where available please include copies of original registration documents, bills of sale, manufacturers or suppliers' correspondence etc, and copies of any 'as found' or 'pre-restoration' photographs of the vehicle. This evidence is extremely important.

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SECTION K - PHOTOGRAPHS

Please provide the following images/photographs of the vehicle in a digital format as high resolution jpeg or jpg files (most high resolution images are 2-5MBb per image), either on a disc or memory stick, by post or by arrangement via the internet.

Photo No.	View	Please Tick To Indicate Image Is Included
1	Front	☐
2	Front Left 3/4	☐
3	Rear left	☐
4	Left Side	☐
5	Rear Left 3/4	☐
6	Rear	☐
7	Rear Right 3/4	☐
8	Right side	☐
9	Front Right 3/4	☐
10	Controls from left side	☐
11	Controls from right side	☐
12	Engine (showing major components and ancillaries) from above	☐
13	Engine (showing major components and ancillaries) from below	☐
14	Engine (showing major components and ancillaries) from the front	☐
15	Engine (showing major components and ancillaries) from the back	☐
16	Engine (showing major components and ancillaries) from the left side	☐
17	Engine (showing major components and ancillaries) from the right side	☐
18	Gearbox	☐
19	Front axle or transmission	☐
20	Rear axle or transmission	☐
21	Engine Number (all locations)	☐
22	Chassis Number (all locations)	☐
23	Identification Plate(s) (all locations)	☐
24	Other identification plates or numbers or makings (e.g. Selden Plate, carburettor numbers, axle markings)	☐

SECTION L - DECLARATION

This Application is governed by the current version of the Dating Rules in Appendix 1 of the Memorandum and Articles (M&A) of VCCL. All the provisions of the M&A shall apply to this Application in their entirety. The M&A of VCCL can be down loaded from www.vccoggb.co.uk. The Applicant acknowledges that he/she has read and understood all of the contents of the M&A prior to signing this Application. This Application and the contents of the M&A will bind the Applicant and the Applicant should not sign and submit this Application unless he wishes to be so bound. The version of M&A current at the date of the issue or failure of a Vehicle Identification and Dating Opinion will apply.

Please note that the vehicle must be inspected by at least two members or nominees of the DAC. Normally, you will be asked to bring the vehicle to one of the inspection sites used by the DAC. If this is not possible, an alternative location may be considered, but this will cause delays with the Application, and the Applicant agrees to bear the reasonable travelling and accommodation expenses incurred by the DAC inspectors, and to arrange a suitable inspection facility (to include a four post car lift or car ramp).

Please note the Eligibility Exclusion List which can be down loaded from www.vccofgb.co.uk on the "VCC Veteran Passport for the London to Brighton Veteran Car Run" pages. If your vehicle is one of the makes and models which appear on the list, please consider carefully the evidence criteria in the Dating Rules in the M&A before making your Application. If you are seeking a date of completion for your vehicle before 1st January 1905, please ensure that you have compelling evidence that your vehicle was completed before that deadline otherwise you are likely to be disappointed.

The Applicant undertakes to advise VCCL of any changes to the vehicle including changes of ownership during the processing of this Application.

The Applicant grants to VCCL a royalty-free and unlimited licence to use publish and reproduce all photographs, images, rubbings and documents in any way it decides. The Applicant also grants the same licence to VCCL to retain them for its archives and to use, publish and reproduce them for the purposes of research into the history of this and other vehicles and the dissemination of that research. The Applicant agrees that the information provided in this Application and the results of the Application may be used as the formal vehicle information by the VCCL in published documents, websites and other related materials.

I have read and understood the M&A to which this Application is subject and agree and accept that I am bound by them in their entirety.

OWNER 1			
	PRINT FULL NAME	SIGNATURE	DATE OF SIGNATURE
OWNER 2			
	PRINT FULL NAME	SIGNATURE	DATE OF SIGNATURE
OWNER 3			
	PRINT FULL NAME	SIGNATURE	DATE OF SIGNATURE